


# 1

## Good manners


### Vocabulary

### Things we should and shouldn't do

#### At school



1 arrive at school early



2 arrive at school late



3 dress tidily / untidily



4 wait patiently / impatiently



# Vocab booster

More words on pp.77-78!

## In the restaurant



5 eat quietly / noisily

Could you give me some water, please?

6 speak politely / rudely



Give me some water now!

7 jump the queue



## On the train

8 offer your seat



9 push other passengers



10 rush to the seats



11 talk on the phone softly / loudly





Read the newsletter.

Mars Secondary School



## Space Travel Club Newsletter

**Attention, Space Travel Club members!**

Next week, we are going to travel to a distant planet called Earth. Let's learn about what we **should and shouldn't do** in different places on Earth.



### On public transport



We shouldn't jump the queue. Instead, we should wait patiently for our turn to get on the train, bus, ferry, etc. We should also offer our seats to the elderly and others in need. We shouldn't eat on public transport because humans don't like mess.



### In the restaurant

We should eat quietly in the restaurant. Humans don't like it when others eat noisily, especially in public. We also shouldn't make a mess at the table. It is very rude! Some of you have two mouths so this will be a challenge for you. Please try your best!



## In the cinema



We shouldn't wait impatiently in the queue for tickets and snacks. We shouldn't talk loudly during the film. Also, we shouldn't use our phones because the light will disturb the humans. After the film, we should put all our rubbish in the bins on our way out of the cinema.



## At school

We should behave well during visits to schools. To fit in with the human students, we should dress tidily. We will pack special clothes and masks for those of you with four arms and four eyes because we don't want to scare the children! We shouldn't speak loudly or make noise in the library. Finally, we should speak politely to everyone at all times.



Let's all work hard to make our visit to Earth a big success!



### Values

#### Follow the rules

Do you follow all the rules in the text? Why or why not? Can you think of other rules for the aliens?

Values pledge on pp.93–94



# Post-reading

Read the newsletter again. Complete the table.

Location	✔ should ...	✘ shouldn't ...
1 On public transport	1.1: _____ for our turn to get on public _____ 1.2: _____ our _____ to those in need	1.3: _____ the queue 1.4: _____
2 In the restaurant	2.1: eat _____	2.2: _____ a _____ at the table
3 In the cinema	3.1: put all our rubbish in the _____	3.2: talk _____ or _____ our _____ during the film
4 At school	4.1: dress _____ 4.2: speak _____ to everyone	4.3: speak _____ in the library

Complete what the alien says. Write **ONE** word from the newsletter for each blank.

5



It's going to be a **(a)** \_\_\_\_\_ for me to dine out on Earth because I have two mouths. However, I'll do my best to keep the **(b)** \_\_\_\_\_ tidy as I eat. I don't want humans to think I'm **(c)** \_\_\_\_\_ !

Answer the question. Choose the best answer.



6 What is the main reason Space Travel Club wrote this newsletter?

- A. To tell members about things they will do on Earth.
- B. To encourage members to join the trip to Earth.
- C. To encourage others to join Space Travel Club.
- D. To teach members about good manners on Earth.

Read the introduction carefully.



# Language focus 1

We	should	offer our seats to people in need.
	shouldn't	jump the queue.

shouldn't = should not

We use *should* and *shouldn't* to talk about the right and wrong things to do.

Complete the captions on the poster with the correct form of the words.

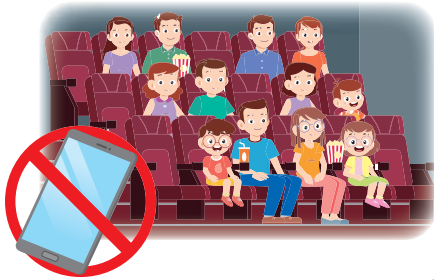
should shouldn't

jump offer push rush

## Good manners in public places

In the cinema

e.g.



We should switch off our mobile phones.

In the supermarket

1



We \_\_\_\_\_ the queue.

On the bus

2



We \_\_\_\_\_ our seats to people in need.

On the platform

3



We \_\_\_\_\_ other passengers.

On the train

4



We \_\_\_\_\_ to the seats.

Your turn

Get into groups and make your own poster.



# Language focus 2

We should talk on the phone **softly**.

We use adverbs to describe verbs.

We usually add **-ly** or **-ily** to adjectives to form adverbs:

soft → softly      quick → quickly  
noisy → noisily      easy → easily

Sometimes we don't:

early → **early**      late → **late**  
hard → **hard**      good → **well**

## A Say the rap about adverbs.



### Adverbs

Adverbs, adverbs, what do they do?  
They describe a verb. Yes, it's true.  
Just add **-ly** or **-ily**.  
Adjectives become adverbs. Now you try.  
**loud, loudly, quick, quickly,**  
**noisy, noisily, easy, easily.**  
Some adverbs don't have **-ly**.  
Don't ask me. I don't know why.  
**early, fast, hard, late.**  
Remember these and you'll be great!



## B The children are talking about how to behave at school. Finish what they say using the correct adverbs.

dress    eat    speak    wait

noisy    patient    polite    untidy

1

2

3

4

e.g.

School

We should arrive at school **early**.

I want to borrow this book, please.



# Listening & Speaking

**A Listen to the poem and answer the questions. Choose the best answers.**

1 Ray \_\_\_\_ at the cinema.

- A. arrives early
- B. jumps the queue
- C. talks loudly
- D. waits patiently

2 On the bus, Rick \_\_\_\_ .

- A. argues with Ray loudly
- B. plays music softly
- C. talks loudly
- D. offers his seat to others

3 In the restaurant, Rick \_\_\_\_ .

- A. always speaks softly
- B. eats his food quietly
- C. waits for his food impatiently
- D. does not speak to waiters politely



**Collect information to work out the answer**

Jo, please turn the music down. I'm trying to work.



Jo is playing music loudly.

**B Two boys are talking on the MTR. Act out the conversation.**



**Person 1:** It's nice when the train is not crowded!

**Person 2:** Yes! I don't like it when some people lean on the handrail.

**Person 1:** That's selfish! It's worse when they sit on the floor.

**Person 2:** That's annoying!



**Give opinions**

- That's selfish!
- That's annoying!
- That's horrible!

## Phonics

magic e   late   politely   phone   use

Add 'e' to the words. Listen and say the new words.

plan	e	1	_____
cub		2	_____
not		3	_____
kit		4	_____



**Now listen and circle the words you hear.**

Do you remember that the **magic e** changes the vowel sound?

**What is it?**

A notice gives us information. This notice is about a contest.



Hong Kong Animals Organisation

Organiser

## Good Owners, Good Manners Short Video Contest

Title of the event

Description of the event

*How should dog owners behave in the public? Convert your ideas into a short video and enter the contest.*

**What to do**

Upload your video to our website [www.hkao.com.hk](http://www.hkao.com.hk) on or before 15th June.

**Entry groups**

Aged 10-15  
Aged 16-21

**Remarks**

**Length of video:** not longer than 2 minutes

**Output format:** mp4

**Prizes for each group**

**Champion:** HK\$3,000 gift coupon of Pet House

**1st runner-up:** HK\$2,000 gift coupon of Pet House

**2nd runner-up:** HK\$1,000 gift coupon of Pet House

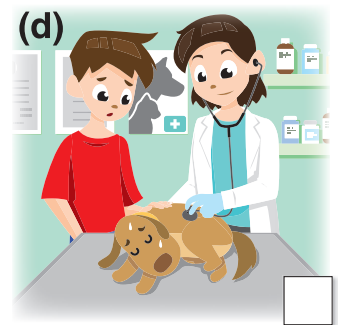
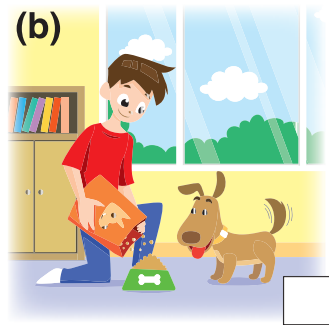
We will post the results on our website on 31st July.

For more information, please contact Sandy Kwan on 2568 99XX.





- A** Jacky is editing his video for the contest. Which scene(s) should he take out from the video? Put a cross in the box. (You can choose more than one answer.)



- B** Answer the questions. Tick (✓) the best answers.

1 What is the purpose of the notice?

- A. To remind dog owners to behave well in the public.  
 B. To get readers to watch online videos about good owners.  
 C. To get readers to enter a competition.  
 D. To invite dog owners to visit Hong Kong Animals Organisation.

2 Ms Sandy Kwan \_\_\_\_\_.

- A. will get gift coupons  B. will answer people's questions  
 C. organises the event  D. will decide who wins the contest

3 Which sentence about the competition is true?

- A. The organiser will give out three prizes altogether.  
 B. Participants should e-mail their videos to the organiser.  
 C. Sandy Kwan will contact the winners by phone.  
 D. All winners will get Pet House gift coupons.

4 The deadline for the competition is \_\_\_\_\_.

- A. before June  B. early June  
 C. mid-June  D. late July

Try  
this

Look for a notice for a contest or information about a contest online.  
Will you enter the contest? Tell your friends.

# 2

## Be a good friend

### Vocabulary

### Things friends should and shouldn't do

1 be mean to

2 be nice to



4 share (feelings, secrets, things) with

3 say sorry to

5 quarrel / argue with

### Feelings

14 shocked



15 puzzled

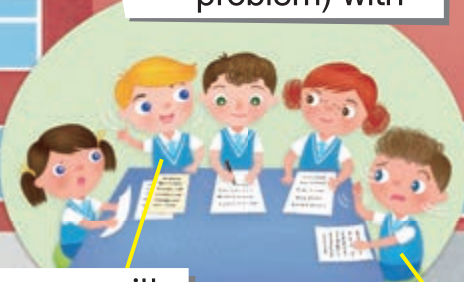


16 embarrassed





**6** discuss (a topic, problem) with



**7** agree with

**8** disagree with



**9** get on with



I got 100 marks.

**10** help ... with (the homework)



**11** lie to

**12** be jealous of



**13** take care of



**17** annoyed



**18** upset



**19** disappointed



Read Andy's diary entries.

11th April

What an awful day! Dylan was very mean to me. During a group chat, he shared a close-up photo of my face. It showed my acne. I was so embarrassed! Dylan is a very close friend so I was also puzzled. Why did he do that to me? I didn't reply and left the group chat immediately.

12th April

I got a text from Dylan earlier today. He wanted help with his English homework. I was so annoyed! He didn't even say sorry to me about the photo! How could he act like this? I didn't want to quarrel with him on the phone so I decided to ignore him.





15th April

Dylan messaged me this afternoon. He asked me to play video games with him at his house. I didn't reply because I was still a bit mad at him. 15

A few hours later, he called me. He said he was worried about me. I told him I was upset about the photo he shared in the group chat. It was a complete surprise to him! He thought my smile looked really nice in the photo. I could tell from his voice that he wasn't lying. Then he said sorry to me. He really didn't mean to hurt my feelings. 20

It is good to patch things up with my good friend, but I am still a little sad about the experience. At least I learnt a valuable lesson that we need to be considerate on social media! We need to think about others' feelings when we post comments, photos or videos. 25



### Values

#### Be considerate on social media

Have you ever had a negative experience on social media? What happened? What did you do?



## Post-reading

Read the diary entries again. Put the events in the correct order. Write 1–6.

- 1
- Dylan said sorry to Andy.
  - Dylan invited Andy to his house.
  - Dylan asked Andy for help with homework.
  - Andy left the group chat.
  - Dylan shared a photo of Andy with others.
  - Andy received a phone call from Dylan.



Complete Dylan's diary entry. Write ONE word from Andy's diary entries for each blank.

- 2
- I hurt Andy's (a) \_\_\_\_\_ the other day. I shared a photo of him in our group chat. I thought his (b) \_\_\_\_\_ looked nice, but he was embarrassed about his (c) \_\_\_\_\_.

Choose the best answer and answer the questions in complete sentences.

- 3 In line 4, which meaning of 'close' is correct here?

Read the words before and after 'close' very carefully.

**close** /kloʊz/  
adjective

1. near, e.g. *The school is very close to my house.*
2. used to describe two people who know and like each other, e.g. *Peter and Robert have been close since they met back in primary school.*

verb

3. to shut something, e.g. *Can you close the window, please?*
4. to end something, e.g. *The speaker closed the meeting with a funny story.*

- A. 1       B. 2       C. 3       D. 4

- 4 How did Andy feel on 12th April?

He \_\_\_\_\_ on 12th April.

- 5 Why did Dylan call Andy on 15th April?

He \_\_\_\_\_ because he \_\_\_\_\_



# Language focus 1

Friends	shouldn't	quarrel with be jealous of	one another.
	should	be nice to	

should + verb

should + be + adjective

Complete the rhyme. Then say it with your friends.

argue   be jealous   listen   say sorry   take care

of   to   with



Good friends should e.g. get on with one another.

They should **1** \_\_\_\_\_ one another too.

They should **2** \_\_\_\_\_ one another.

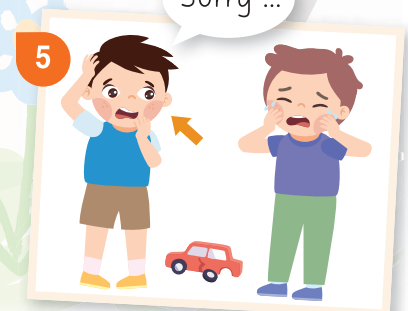
That's what good friends should do.

Good friends shouldn't **3** \_\_\_\_\_ one another.

They shouldn't **4** \_\_\_\_\_ one another. Never!

When they do, they should **5** \_\_\_\_\_ one another.

Then they can be best friends forever.



Your turn

What do you think friends should / shouldn't do? Write new verses for the rhyme with your ideas.

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## Language focus 2

My friend copied my homework.

I was	so / very / really	upset.
	a bit / a little	



so / very / really

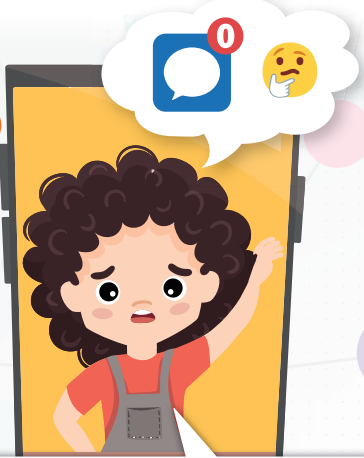


a bit / a little

The children are sharing their feelings with their friends online. Finish what they say.

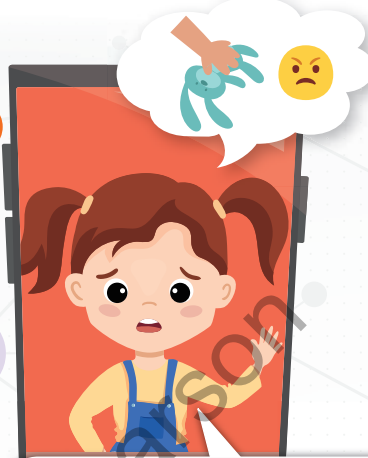
annoyed    disappointed    embarrassed    shocked    upset

e.g.



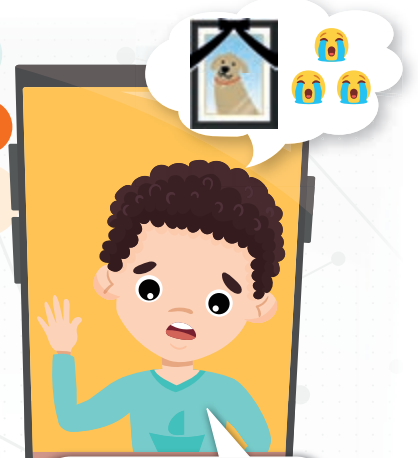
Bella didn't reply to my text messages. I was **a bit** puzzled.

1



My sister took away my favourite toy. I was ...

2



My dog passed away. I was ...

3



I lost the writing competition. I was ...

4



Ken laughed at me and called me 'Skinny Timmy'. I was ...

5



Jenny cheated in the exam. I was ...

Your turn

Get into pairs. Share your feelings with each other.

Dad bought me a huge teddy bear. I was really surprised.



My best friend moved to another country. I was so upset.



# Listening & Speaking

**A** Listen to the story and answer the questions. Choose the best answers.







**Predict what happens next**

Listen to what the speaker says carefully and make a guess.

1 In Primary four, Eric and Paul \_\_\_\_\_.

- A. joined the same clubs
- B. started playing football
- C. spent less time together
- D. made some new friends

2 How did Eric feel when he saw Paul playing football in the park?


- A.  puzzled
- B.  shocked
- C.  embarrassed
- D.  excited


3 What do you think Paul will do next? He will \_\_\_\_\_.

- A. make Eric a card
- B. forgive Eric
- C. visit Eric
- D. play football

**B** Two boys are talking after a fight. Act out the conversation.






: Hey, I'm sorry I laughed at your drawing just now.

: Never mind. Forget about it. I'm sorry I yelled at you too.

: It's OK. Don't worry about it.



**Respond to an apology**

-  Never mind. Forget about it.
-  It's OK. Don't worry about it.
-  That's alright. It doesn't matter.

## Phonics

gh

laugh

cough

('f' sound)

Listen to the rhyme and circle the words with an 'f' sound.

The kids laugh at the funny photo and cough.

'Enough!' their mother tells them off.



The letters \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ all make the 'f' sound.

# Task

Write diary entries about a bad time with my friend

## STEP 1 ▶ Let's read

Writing skill

### Use suitable phrases to begin a diary entry

1) When you had a **good** day:



What a great / good day!

Today was the best day of my life.

Today was a special day.

2) When you had a **bad** day:



What a bad / awful / terrible day!

Today was the worst day of my life.

I had a really bad day today.

3) For both good and bad days:

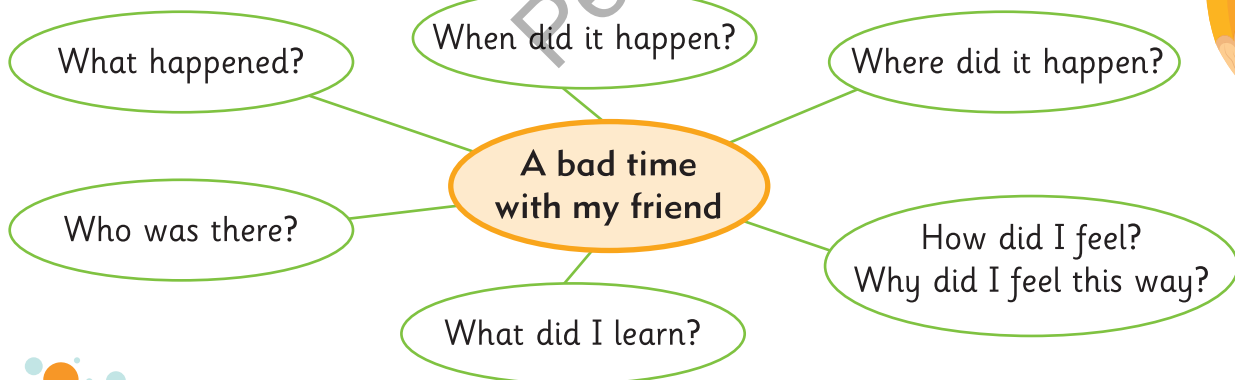


I still can't believe what happened to me today.

It seemed a normal day today but ...

What a day!

Use **5W1H** questions and a **mind map** to help you brainstorm ideas.



### Tips

1 Use **different adjectives** to describe your feelings.

- 😊 happy / glad / pleased
- 😡 angry / mad / furious
- 😞 sad / upset / disappointed / embarrassed / awful
- 🤔 puzzled / confused

2 Use **adverbs** to describe actions, e.g. *I told her the good news **excitedly**.*

3 Remember to use the **past tense** for past events and feelings.

**STEP 2** ▶ Let's practise

Write a suitable phrase to begin the diary entry below. How did the writer feel? Write suitable adjectives in the red brackets. How did the writer do or say something? Write suitable adverbs in the blue brackets.

Sunday 8th November

Wet 

[Empty box for starting phrase]

You can start the paragraph using 'It happened / started when ...'.

I was mean to my best friend.

You can add dialogue.

It happened when Sandy was in my house to play. She accidentally spilt chocolate milk on my favourite teddy bear. When I saw it, I was really mad. I yelled at her ( ) and said, 'You're so careless!' Sandy left without a word.



I felt so ( ) after that. Mum said, 'You shouldn't speak ( ) to your friends.' I sent Sandy a message to say sorry. Sandy read the message but she didn't reply. I was ( ).

Monday 9th November

Sunny 

I saw Sandy this morning. She said to me, 'I was careless yesterday. I'm sorry, Kelly. Please forgive me.' I said, 'I'm sorry too, Sandy. I spoke ( ) to you yesterday. Can we be friends again?' We smiled at each other and both felt much happier.

From this experience I learnt that friends should say sorry to one another when we make a mistake. We should also be careful about what we say.

**STEP 3** ▶ Let's write

Write about a bad time with your friend in two diary entries.





## Ch 1



- ... talk about **things we should and shouldn't do**.
- ... use **should** and **shouldn't** to give advice about good manners.
- ... use adverbs of manner (e.g. **politely**) to describe how we do things.
- ... understand the features of **notices** (e.g. the organiser, title and description of the event).

## Ch 2

- ... talk about **things friends should and shouldn't do**.
- ... use verbs / adjectives + prepositions (e.g. **share with, be jealous of**) to talk about things friends should or shouldn't do.
- ... use adverbs of degree (e.g. **so / very / really / a bit / a little**) to talk about our feelings.

### Task

- ... write diary entries about a bad time with my friend.
- ... use suitable phrases to begin a diary entry.
- ... use 5W1H questions and a mind map to brainstorm ideas.
- ... use different adjectives to describe my feelings.
- ... use adverbs to describe actions.
- ... use the past tense for past events and feelings.